



Record of Proceedings Minutes of a Regular Meeting of the Board of Directors

Held: Wednesday, February 21, 2024, at 5:30 p.m., at the Cimarron Hills Fire Protection District Administrative Offices, 1835 Tuskegee Place, Colorado Springs, Colorado.

A regular meeting of the Board of Directors of Cimarron Hills Fire Protection District, Colorado Springs, Colorado, was called to order at 5:30 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following directors present and acting:

Call to Order

Director Miller opened the meeting at 5:31 p.m. with 5 directors in attendance.

Roll Call

- Rene' Sintas Present
- KaTarra Taylor Present via conference phone
- Mark Gass Present
- Erika Gass Present
- Paul Miller Present

Also present were:

Fire Chief Andrew York, Division Chief Thomas Joyce, Division Chief Matthew Gortner, Division Chief Scott Smith, Executive Assistant Virpi Mattson, and Administrative Assistant Dana Carneal taking minutes.

Pledge of Allegiance

The Pledge of Allegiance was recited.

Approval of the Agenda – Changes, Additions and Deletions

The Board discussed the February 21, 2024 Agenda.

Upon motion by Director M. Gass, seconded by Director E. Gass, the Board voted unanimously to approve the Agenda.

Conflict of Interest Disclosures

None

Public Comment for Items Appearing on the Agenda

- None

Approval of Minutes

The Board reviewed the minutes from the January 17, 2024 regular meeting.

Upon motion by Director E. Gass, seconded by Director Sintas, the Board voted unanimously to approve the January 17, 2024 regular meeting minutes.

Financial Presentations

Treasurer's Report presentation and approval

Chief York presented the February 2024 Treasurer's Report.

Upon motion by Director E. Gass, seconded by Director Sintas, the Board voted unanimously to approve the February 2024 Treasurer's Report.

Chief York reviewed the February check report and credit card report with the Board.

Reports

Chief's Report

Chief York presented the Chief's Report to the Board, reviewing statistics and highlighting significant events for the month of January.

Fire and Life Safety Report

Division Chief Joyce presented the Fire Prevention Report to the Board, highlighting community interaction and construction projects underway and/or anticipated within the district.

Unfinished Business

Future CHFD Facility

Chief York began the discussion, advising the Board that he met with a member of the Colorado Springs Parks Department to discuss purchasing the land adjacent to the fire station. The city will not sell as it is a very large piece of land that goes from the area next to the station up into a parks area, to include walking trails. The representative for the city said they would be willing to lease the property to the department, if it is decided that the station will stay on the present site.

Three options for addressing future facility needs were presented to the Board. The first option is an addition and remodel of the current station. The second option is to demolish the existing building and build a new station at the present location. The third option is to buy property elsewhere and build a new station at that location. Chief York advised of an available property that would work for a new station build. The Board discussed the difference in response times from the new location, which would be minimal.

Following discussion, the Board unanimously agreed that option 3 was the best for the future of the District. Chief York went through the steps that need to be taken in order for property to be purchased and initial architectural plans to be started. Unanimous direction was given by the Board to begin the process of moving towards a new build on a new property.

Director E. Gass suggested finding a commercial realtor and completing additional research on the available property to gather more information about it. Director E. Gass was chosen to be a liaison between Chief York and the board for the purpose of property research.

New Business

Resolution Adopting Website Accessibility Standards

Executive Assistant Mattson discussed House Bill 21-1110 and the requirements for an accessible website/digital content effective July 1, 2024. The CHFPD website itself is already compliant, and monthly accessibility checks/compliance reports are being run. However, current uploaded digital content such as pdf's present a challenge and will require remediation. Moving forward, all uploaded content will be accessible.

Upon motion by Director Sintas, seconded by Director M Gass, the Board voted unanimously to approve CHFPD Resolution 2024-003 Adopting CHFPD Website Accessibility Standards.

Public Comment

- **Bricyn Ward:** CHFD Driver-Engineer Ward thanked the Board for supporting Chief York and the Administrative Staff. He said that he has been able to attend a lot of training which makes him a better firefighter. He is grateful for the Board's support, allowing him to support the people he works with as well as the community.

Board Comment

- None

Next Regular Meeting

Director Miller acknowledged the next Regular Board of Directors meeting to be at 5:30 p.m. on Wednesday, March 13, 2024.

Adjourn

Upon motion duly made by Director E. Gass, seconded by Director M. Gass, the meeting was adjourned at 6:58 pm.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting and was approved by the Board of Directors of the District on the 13TH day of March, 2024.

Respectfully submitted,

/s/ Mark Gass, Secretary